



**National Commander Vincent James “Jim” Troiola  
Homecoming - Weekend  
April 14<sup>th</sup> – 17<sup>th</sup>, 2023  
Group Block Code- NCH                      Rates: \$149.00 single/dbl.**

1. Reservations can be made by phone, online or using this form.
  - a. Call IHG Reservations at 1-877-666-3243 and mention Group Block Code NCH

Use this link to book online: [NC Troiola's Homecoming Book Here](#)

(Right click then click open hyperlink)

2. **Check-in time is 4:00PM.** Guest room availability and check-in cannot be guaranteed before that time.
3. **Check-out time is 12 noon.** Will provide a room for luggage storage if your group does not end. prior to check-out.
4. **There is a 24-hour cancelation policy.** Should you fail to arrive or cancel 24 hours before the specified day of arrival, you will forfeit your deposit for one night at the confirmed rate plus tax charged to the credit card listed below.
5. To receive the identified conference rate, **reservations must be made prior to March 31<sup>st</sup>, 2023**
6. **A credit card is required to guarantee.**
7. Personal checks are only accepted as method of payment up to 14 days prior to your arrival date.
8. **Tax exempt, you are required to present a NYS Tax Exempt form (ST-119 & ST-119.5) upon check-in.**

**PLEASE PRINT CLEARLY**

Name: \_\_\_\_\_

Arrival: \_\_\_\_\_ Departure: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Guarantee Reservation/Reservations to Credit Card # below.  
Upon check-in you will be asked to PROVIDE final method of payment.**

Card Holders Name (please print): \_\_\_\_\_

Billing Address for CC: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Credit Card Security Code (located on back): \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Card Holders Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Roommate: Name:** \_\_\_\_\_



**Please Mail Reservation Form to:**

**Crowne Plaza - Desmond Hotel, Group Reservations  
660 Albany-Shaker Rd., Albany, NY 12211**

**FAX: 518-640-6069 or EMAIL: [fjohnson@desmondhotels.com](mailto:fjohnson@desmondhotels.com)**