



**Official Housing Form
104th Annual American Legion – New York State Convention
July 11-17, 2022
Binghamton, New York**

Mail Completed Form to:

Visit Binghamton
Five South College Drive, Suite 102
Binghamton, New York 13905

***NO TELEPHONE OR ONLINE RESERVATIONS WILL BE ACCEPTED BY
THE BUREAU OR AREA HOTELS**

Special Blocks of rooms are being held in Official American Legion Convention Hotels for the Department of New York 102nd Annual Convention.

- All reservations **must** be made through Visit Binghamton/Convention & Visitors Bureau.
- Please go to the American Legion website and click on or type the housing link below
- County delegations wishing to stay together in same hotel must book reservations all at once.
- If you need assistance booking your reservation, please call (800) 836-6740 Monday – Friday 8am – 4pm.

To insure TAX EXEMPTION, be sure to have both copies of your tax-exempt certificates (ST 119.5) and (ST 119.1) when you check into the hotel *(it will not be accepted at checkout).*

Do not send Tax Exempt Form, checks or cash with this Room Request Form.

This form is for ONE room only.

Housing forms must be received by **June 1st, 2022 – NO EXCEPTIONS**
CANCELLATION POLICY: 72 HOURS PRIOR TO ARRIVAL



HOUSING FORM

AMERICAN LEGION ➔ 104th ANNUAL NEW YORK STATE CONVENTION

JULY 11-17, 2022

PLEASE USE THIS FORM FOR YOUR HOTEL REGISTRATION ONLY (Please Print)

Name _____ Phone (____) _____

Mailing Address _____

City _____ State _____ Postal Code _____

County _____ Email _____

Additional Room Occupants _____

Arrival Date _____ Departure Date _____

PLEASE CIRCLE APPROPRIATE ITEM:

LEGION

AUXILIARY

SAL

GUEST: _____

GUEST: _____

GUEST: _____

Check room type desired:

- Single (1 person, 1 bed)
- Twin Double (2 ppl, 2 beds)
- Double (2 ppl, 1 bed)
- Triple (3 ppl, 2 beds)
- Quad (4 ppl, 2 beds)
- Suite (where available)

Check here if:

- Rollaway cot is requested
- Late arrival request
- Handicap-accessible room is requested

HOTEL	RANK (1-3)	SINGLE	TWN/DBL	TRIPLE	QUAD	SUITE
Holiday Inn Binghamton <i>*Legion Headquarter Hotel</i>	<input type="checkbox"/>	\$134.00	\$134.00	\$134.00	\$134.00	\$199.00
Doubletree by Hilton Binghamton <i>*Auxiliary Headquarter Hotel</i> (0.6 miles)	<input type="checkbox"/>	\$134.00	\$134.00	\$134.00	\$134.00	\$179.00/ \$209.00
Quality Inn & Suites <i>*SAL Headquarter Hotel</i>	<input type="checkbox"/>	\$115.00	\$115.00 King \$120	\$115.00	\$115.00	N/A

NOTE: ALL PRICES SUBJECT TO 13% TAX, to avoid being charged tax BE SURE TO BRING YOUR TAX-EXEMPT FORM.

Prices are per room, per night (NOT PER PERSON). Check-in time is 4:00 p.m. & Check-out time is 11:00am.

RESERVATIONS MUST BE GUARANTEED. To guarantee your room by check or money order, please wait to receive confirmation from your hotel (allow 2 weeks). Upon confirmation, send your check or money order to that hotel. **(PLEASE NOTE: PERSONAL CHECKS WILL BE ACCEPTED ONLY UP TO 10 BUSINESS WORKING DAYS PRIOR TO CHECK-IN.)** If you would like to guarantee your room by **credit card**, please list information here:

GUARANTEE room with (Credit Card): MASTERCARD VISA AMEX DISCOVER

Credit Card No. _____ Expiration Date _____

Cardholder's Signature _____

Hilton Honors/IHG/ Wyndham Rewards # _____

Mail Completed Forms to:

Gina Calisi

C/O Visit Binghamton

Five South College Drive, Suite 102

Binghamton, NY 13905