



**Official Housing Form
104th Annual American Legion – New York State Convention
July 11-17, 2022
Binghamton, New York**

Mail Completed Form to:

Visit Binghamton
Five South College Drive, Suite 102
Binghamton, New York 13905

***NO TELEPHONE OR ONLINE RESERVATIONS WILL BE ACCEPTED BY
THE BUREAU OR AREA HOTELS**

Special Blocks of rooms are being held in Official American Legion Convention Hotels for the Department of New York 104nd Annual Convention.

- All reservations **must** be made through Visit Binghamton/Convention & Visitors Bureau.
- Please go to the American Legion website and click on or type the housing link below
- County delegations wishing to stay together in same hotel must book reservations all at once.
- If you need assistance booking your reservation, please call (800) 836-6740 Monday – Friday 8am – 4pm.

To insure TAX EXEMPTION, present a copy of your tax-exempt certificate (ST 119.5) when you check into the hotel (it will not be accepted at checkout).

Do not send Tax Exempt Form, checks or cash with this Room Request Form.

This form is for ONE room only.

Housing forms must be received by **June 1st, 2022 – NO EXCEPTIONS**
CANCELLATION POLICY: 72 HOURS PRIOR TO ARRIVAL



HOUSING FORM

AMERICAN LEGION ➔ 104th ANNUAL NEW YORK STATE CONVENTION

JULY 11-17, 2022

PLEASE USE THIS FORM FOR YOUR HOTEL REGISTRATION ONLY (Please Print)

Name _____ Phone (____) _____

Mailing Address _____

City _____ State _____ Postal Code _____

County _____ Email _____

Additional Room Occupants _____

Arrival Date _____ Departure Date _____

PLEASE CIRCLE APPROPRIATE ITEM:

LEGION

AUXILIARY

SAL

GUEST: _____

GUEST: _____

GUEST: _____

Check room type desired:

- ☐ Single (1 person, 1 bed)
- ☐ Twin Double (2 ppl, 2 beds)
- ☐ Double (2 ppl, 1 bed)
- ☐ Triple (3 ppl, 2 beds)
- ☐ Quad (4 ppl, 2 beds)
- ☐ Suite (where available)

Check here if:

- ☐ Rollaway cot is requested **(NOT at HIB)**
- ☐ Late arrival request
- ☐ Handicap-accessible room is requested

HOTEL	RANK (1-3)	SINGLE	TWN/DBL	TRIPLE	QUAD	SUITE
Holiday Inn Binghamton *Legion Headquarter Hotel	<input type="checkbox"/>	\$134.00	\$134.00	\$134.00	\$134.00	\$199.00
Doubletree by Hilton Binghamton *Auxiliary Headquarter Hotel (0.6 miles)	<input type="checkbox"/>	\$134.00	\$134.00	\$134.00	\$134.00	\$179.00/ \$209.00
Quality Inn & Suites (4.3 miles) *SAL Headquarter Hotel	<input type="checkbox"/>	\$115.00	\$115.00 King \$120	\$115.00	\$115.00	N/A

NOTE: ALL PRICES SUBJECT TO 13% TAX, to avoid being charged tax BE SURE TO BRING YOUR TAX-EXEMPT FORM.
Prices are per room, per night (NOT PER PERSON). Check-in time is 4:00 p.m. & Check-out time is 11:00am.

RESERVATIONS MUST BE GUARANTEED. To guarantee your room by check or money order, please wait to receive confirmation from your hotel (allow 2 weeks). Upon confirmation, send your check or money order to that hotel. **(PLEASE NOTE: PERSONAL CHECKS WILL BE ACCEPTED ONLY UP TO 10 BUSINESS WORKING DAYS PRIOR TO CHECK-IN.)** If you would like to guarantee your room by **credit card**, please list information here:

GUARANTEE room with (Credit Card): ☐ MASTERCARD ☐ VISA ☐ AMEX ☐ DISCOVER

Credit Card No. _____ Expiration Date _____

Cardholder's Signature _____

Hilton Honors/IHG/ Wyndham Rewards # _____

Mail Completed Forms to:

Gina Calisi
C/O Visit Binghamton
Five South College Drive, Suite 102
Binghamton, NY 13905