



**THE AMERICAN LEGION
DEPARTMENT OF NEW YORK**

100TH ANNUAL MID-WINTER CONFERENCE

January 25th -27th, 2019

The 100th Annual Department Mid-Winter Conference will be held at The Desmond, 660 Albany-Shaker Road, Albany, New York, from January 25th – 27th, 2019. The Conference schedule is similar to last year's.

The housing form is available on the website. **This will be the only form that will be accepted for room reservations.** If you need more copies, you may reproduce this form. **Mail, Fax or email your room reservation DIRECTLY TO THE DESMOND prior to January 4, 2019. (Info on bottom of the registration form)** Rooms will be allocated on a first-come, first-served basis. Individuals must provide a tax-exempt certificate either with the reservation form or at the time of arrival.

The meeting rooms at The Desmond have been reserved and the schedule for all Department meetings will be posted to the website (www.nylegion.net) by January 11th, 2019. If you have any special needs for your meeting, please notify **Chairman Harvey Martel, 518-438-2837 hmartel@nycap.rr.com** (for any **Audio/Visual** needs please email **Anne Rounds-arounds@nylegion.org** as soon as possible and they will try to accommodate your requests. All Saturday morning Committee meetings must be concluded by noon so as not to interfere with afternoon meetings. There will be a general meeting for all those in attendance at 8:30 a.m. on Sunday, January 27th

A dinner has been scheduled for Saturday – January 26th, 2019 with a reception at 6:00 pm followed by dinner at 7:00 pm. Those who wish to attend will be required to pay a nominal fee of \$45.00 which includes the reception, dinner, and gratuity. Only ticket holders will be allowed entrance to this affair. The dinner reservation form is available on our website.

Please return your dinner reservation and check to Department Headquarters. Tickets will be issued on a first-come, first-served basis. As last year's dinner was a sell-out with 390 attending, we advise you to make your reservation early. Tickets must be picked up before 3:00 pm January 26th, 2019 at The American Legion office, Room 112, The Desmond. Or by making arrangements with Headquarters. (Anne Rounds – arounds@nylagion.org -)

Additional information will be posted on-line as it becomes available. With your assistance, we are looking forward to another outstanding Mid-Winter Conference.