

RESOLUTION

16

Resolution No.

Subject

To Amend Department Constitution and By-Laws(3) entitled "Duties of Officers"

Referred to Convention Resolutions Committee

WHEREAS, Article 1 of the Department By-laws entitled "Duties of Officers" provides:

Section 4. Department Treasurer: The Department Treasurer shall be the custodian of the funds of the Department Organization and shall make reports upon the conditions of the Department treasury when called for by the Department Commander. "He" shall disburse the funds of the Department Organization as directed by the Department Executive Committee. All checks are to be signed by the Department Treasurer and countersigned by the Chairman of the Department Finance Committee **"and in the event of the death or inability of either of these officers, by the Department Commander or the Department Adjutant"** All payments for materials, salaries, expenses, and other payments are to be made by **"check only"**. ~~A petty cash fund in the amount of \$500.00 is to be maintained for incidental minor expenditures of Department Headquarters and all withdrawals from this fund are to be accounted for by the Department Adjutant.~~ The annual Report of the Department Treasurer shall be a factual report of the existing condition of the Treasury. It shall be sufficiently detailed to show to whom disbursements were made and the purpose for the expenditures. This report shall be submitted for printing in the Annual Department Convention Proceedings and a copy of the report shall be kept on file in the Department Headquarters. The report shall be signed and certified by the Department Treasurer. The Department Treasurer shall be bonded as provided in Article V, Section 7 of the Constitution. **He** shall perform such additional duties as may be prescribed by the Department Executive Committee.

WHEREAS, the Department wishes to amend that section; now, therefore, be it

RESOLVED, by The American Legion, Department of New York in convention assembled in Binghamton, New York, July 14, 15, 16, 2016 that Article 1 of the Department By-laws, entitled Duties of Officers be and hereby is amended to read as follows:

Section 4. Department Treasurer: The Department Treasurer shall be the custodian of the funds of the Department Organization and shall make reports upon the conditions of the Department treasury when called for by the Department Commander. **(The Department Treasurer)** shall disburse the funds of the Department Organization as directed by the Department Executive Committee. **All checks are to be signed by the Department Treasurer and countersigned by the Chairman of the Department Finance Committee, Department Commander or the Department Adjutant.** All payments for materials, salaries, expenses, and other payments are to be made by **(check, e-check, or direct deposit.)** The Annual Report of the Department Treasurer shall be a factual report of the existing condition of the Treasury. It shall be sufficiently detailed to show to whom disbursements were made and the purpose for the expenditures. This report shall be submitted for printing in the Annual Department Convention Proceedings and a copy of the report shall be kept on file in the Department Headquarters. The report shall be signed and certified by the Department Treasurer. The Department Treasurer shall be bonded as provided in Article V, Section 7 of the Constitution **(The Department Treasurer)** shall perform such additional duties as may be prescribed by the Department Executive Committee.

FOR CONVENTION COMMITTEE USE

Approved _____ Rejected _____

Approved with Amendments _____

Consolidated with _____

Referred to Standing Committee on _____

Received and Recorded _____

Other Action _____

Signature _____
(Chairman)

Adjutant Signature

County

Below section to be completed when resolution
is submitted from another authorized source.

John B. Sampson, Chairman

Name

Department Resolutions Committee

Title